

# SANDRA KLINKENBERG

BERATENDE BETRIEBSWIRTIN | CSR | BCMS | ISMS | TQM | RISK & COMPLIANCE | GOVERNANCE | KI | STRUKTUR-ENTWICKLUNG

📍 Germany



## EXPERIENCE

Dec 2023 - Feb 2025  
1 year 2 months

Germany

### Risk Manager Open Source

Public Law Institution

Conception of a risk management system (RMS) based on ISO 31000 – BluePrint; rollout for the entire organisation, and activation in the specific area – Realisation of risk management

Sep 2015 - Nov 2015  
2 months

Brussels, Belgium

### Director Training & Development

EFQM

Responsibilities: budget 1 mio./bil. €, disciplinary 3 people; supporting the development of excellence within and beyond Europe. Product harmonisation CSR; activities in preparation for amendment of the EFQM model  
... personnel adjustment due to impending BREXIT

Nov 2014 - Mar 2015  
4 months

Germany

### Advisor for

Space Industry Group

Catalogue of failure data for safety and dependability analysis - project and organisational failure – including a general and generic data set. Integration of JAXA

Sep 2013 - Oct 2014  
1 year 1 month

Germany

### Consultant for Management Systems

Software Manufacturer

Consulting, training and project coach for emergency and crisis management in case of initial implementation of emergency management and (IT-) emergency planning with INDART Professional®, Area Manager for Qualification & Certification

Jul 2013 - Jul 2016  
3 years

### SEDEX Auditor for DQS-UL CFS

SANDRA KLINKENBERG • Advisory Business Economist, indep. Management Advisor

Planning, implementation and reporting of SMETA audits, sustainability in the supply chain; SEDEX (Supplier Ethical Data Exchange), audit basis including ETI Code (Ethical Trade Initiative). Contents include human rights, labour rights, occupational health and safety, environment and business ethics

Jun 2012 - Jan 2013  
7 months

Germany

### Concept Developer / Director Technical, CTO

SANDRA KLINKENBERG • Advisory Business Economist, indep. Management Advisor

Concept development for company foundation in Saudi Arabia. Focus on holistic sustainable structural and organisational development. Activities included conception of overall corporate structure, technical organization, product design, contract design, corporate identity development, partner integration, and market entry preparation  
→ for Saudi Professionals Company

Mar 2007 - Jun 2008  
1 year 3 months

Germany

### Internal Data protection officer (DPO) for the German

#### companies of a Canadian group

SANDRA KLINKENBERG • Beratende Betriebswirtin, sbst. unabh. Unternehmensberaterin

Sector: services for document disposal and destruction; corporate group  
• Corporate Responsibility Part: data & document disposal and destruction

Jul 2002 - Present  
22 years 8 months

Hybrid

### Economic, Business, Management and Administration Advisor

SANDRA KLINKENBERG • Advisory Business Economist, Independent liberal Economic, Business & Management Advisor  
commercial & technical advisory, sparring partner for experts, specialists & executives, interim manager • Project coach • Representative, Officer • Auditor • referent, ... – services according to the definition of liberal

professions – economic, corporate and organizational development, management systems, ICT, ... • shaping vision, delivery results, securing the future! Sandra-Klinkenberg.de

## EDUCATION

Dec 2002 - Jan 2004

### Ils Hamburg

Diploma - Interior Design / Interior Architecture - Hamburg, Germany

Jan 1996 - Jun 1996

### Economic And Social Academy Bremen

Certificate - Business Information Technology - Bremen, Germany

Jan 1995 - Dec 2007

### state institution in Germany - financial area - audited and awarded to 01.08.2008

Advisory Business Economist (Level 8 EQF, Mgmt. & Economics) - Management & Economics – all areas of business administration & management - Germany

Jan 1995 - Jun 1995

### Chamber Of Commerce Bremen

Certification - Trainer For Apprenticeship / Professional Training In Industry And Trade - Bremen, Germany

Jan 1994 - Jun 1994

### Economic And Social Academy Bremen

State Certified Accountant - Accountancy, Accounting And Business Management - Bremen, Germany

Aug 1992 - Jan 1995

### trading company and vocational school

commercial clerk in retail - dual professional training - Germany

Aug 1982 - Jun 1992

### school education in Lower Saxony, Germany

secondary school leaving certificate - grammar school - Germany

## LICENSES & CERTIFICATIONS

### ISMB, DGG-

#### Informationssicherheitsmanagement-

#### Beauftragte

Deutsche Gesellschaft für Qualität e.V., Frankfurt am Main

### BCM, Business Continuity Management,

#### Interne Auditorin

4m2s GmbH, Schweiz

## LANGUAGES

German

Native

English

Advanced

Jul 2002 - Aug 2013  
11 years 1 month

Germany

### **Entrepreneur / Owner / Management Consultant**

SK Consulting & Development

Corporate and organisational development; management systems for information security; business continuity management; CSR and sustainability management; business excellence and corporate governance; quality management and internal audits; programme and project management; process management; organisational consulting  
Solution consulting: moderation for target definition; strategy development and implementation; concept integration; organisational advisory for processes and procedures  
Commercial services: qualified office services, preparatory bookkeeping, accounting

Aug 1992 - May 2002  
9 years 9 months

Germany

### **Commercial and Technical Advisor, Sales Field Employee**

Infrastructure development: advisor and sales representative in B2B and B2C construction for investment and capital goods.  
Conceptual interior architecture and furnishing for industrial, office and administration buildings and exclusive private homes. Responsible for draft and design, sales and coordination, purchase and supervision of interior finish projects

### **DQS-UL CFS Auditorin**

#### **EFQM Excellence Validatorin**

EFQM, Brüssel, Belgien; ILEP, Deutschland

#### **EFQM Excellence Assessorin**

EFQM, Brüssel, Belgien; ILEP, Deutschland

#### **EOQ CSR & Nachhaltigkeitsmanagerin**

European Organization for Quality, Brüssel, Belgien; Quality Austria, Linz, Österreich

#### **DGQ-Qualitätsmanagerin**

Deutsche Gesellschaft für Qualität e.V. Frankfurt am Main